

DBIA/New England Chapter Board Meeting Agenda

DATE: March 29, 2006

TIME: 4:00pm

LOCATION: Cutler Associates

✓	Time	Topic	Point Person	Action Items & Due Date
<input type="checkbox"/>	4:00	Welcome & Roll Call	Mark Pelletier	
<input type="checkbox"/>	4:05	Review & Approval of 02/15 Minutes <i>(Note changes to Board Meeting schedule)</i>		
<input type="checkbox"/>	4:10	President's Report	Mark Pelletier	
		- Follow-up on Marketing strategies <ul style="list-style-type: none"> • Where are we in attempt to identify owners? • Emphasis on need to invite clients to programs. • Who can we invite to April 10th & May 22nd programs 		
		- New Business		
<input type="checkbox"/>	4:25	Exec. Director Report	Kristen Koloski	
		<ul style="list-style-type: none"> • Summary of Feb 16th event • Cancellation of Short Course • Presidents & EDs Concall Update <ul style="list-style-type: none"> ○ Issue with National's responsiveness ○ By-Laws Update & Next Steps 		
<input type="checkbox"/>	4:40	Treasurer's Report	Bob Connors	
<u>Standing Committee Reports:</u>				
<input type="checkbox"/>	4:50	Programs (Refer to handout)	Joanne Linowes	
<input type="checkbox"/>	4:55	Legislative Affairs (Refer to handout)	Anatoly Darov	
<input type="checkbox"/>	5:00	Education	Guillermo Salazar	
<input type="checkbox"/>	5:05	Membership <ul style="list-style-type: none"> ○ New Member Report 	Jim Wakely	
<input type="checkbox"/>	5:10	Public Relations <ul style="list-style-type: none"> ○ No report 	Kristen Koloski	
<u>State Directors-At-Large Updates/ Trends (where opportunities are):</u>				
<input type="checkbox"/>	5:10	<ul style="list-style-type: none"> • Connecticut (5 min) • Maine (5 min) • New Hampshire (5 min) • Rhode Island (5 min) • Vermont (5 min) 		
<u>Appointed Committee Chairs – Updates:</u>				
<input type="checkbox"/>	5:35	<ul style="list-style-type: none"> • Golf Outing Chair <ul style="list-style-type: none"> ○ Proposed participation fees • Sponsorship Chair <ul style="list-style-type: none"> ○ Need sponsors for upcoming events • Design Liaison • Student Chapter 		
<input type="checkbox"/>	6:00pm	Adjourn <ul style="list-style-type: none"> ○ <u>Next Board Meeting:</u> Monday, May 22, 2006, 2:30pm – 4:30pm The Lanam Club, Andover, MA 		