

IIE Officer Meeting

Date: 09/21/2010

Present: Sarah, Catherine, Amanda, Kelly

-Application of IIE as a category 1 club for SGA funding

- Requirements for members:

- Attend an event every semester and to attend 3 of 4 meetings per semester

-Planning events that are repeatable for IIE every year

-Facility tour before the end of A term for members

- Companies being considered: Hanover Insurance, Wrightline, Flexcon, Smuckers

-Faculty-Student luncheon in B term

-Professional Society Night

- CDC will not be fund this event so the professional societies will partner to sponsor event

-Professional Development

- The professional development center on campus could teach short courses like Process Improvement and How to read a blueprint to IIE members

-Upcoming green belt certification in C term

- It will probably be on Friday, Saturday and Sunday during the whole day
- IIE will be providing continental breakfast and lunch(pizzas)

-Fundraising ideas

- Volunteering for IIE at places like Friendlys for a few hours, IIE will get the money

-Shirts

- We'll get about 40 T-shirts from Custom Inc
- No logo contest as initially planned; Sarah has already designed a logo.

-Food

- For every meeting, it is a good idea to have food. So officers will take turn to bring snacks to meeting.

-Membership

- Member benefits like cheaper green belt certification for registered IIE members
- Amanda will be presenting the benefits during OIE and OBC classes
- Membership kits for new members(bag with a logo, magnet with website info and some candies)