In Attendance: Sarah Albrecht, John Gikas, Emmanuel Akese, Ryan Adams, Anna Proshko, Jillian McMillen, Amy Zeng

Absent: None

Membership News
- Received a couple emails about IIE after flyer was sent out
- Checked member directory, we have 2 new professional members (13 Total)
- Meeting with graduate students
  - Invite to events
  - Opportunity to have a social event with graduate management students?

Programming Updates
- Ice Cream Social – at 1 today
  - Pick up table from CC – request cleaning supplies from CC building manager to wipe off table before giving back
- Professional development courses
  - Lean enterprise- 5 week online course
  - Six Sigma Course
  - Graduate interest seems to be there as well
- University Conference possibility

Conferences
- 2010 Northeast Regional IIE Student Conference
  - March 26-28, 2010
  - Penn State
  - Attend to see how a conference is run
  - Cost information is not available
  - Should contact the conference chairs (PSU students)
    - Jennifer.derhaag@gmail.com – Jennifer Derhaag
    - jds5141@psu.edu – Jordan Shelton
- Operational Excellence Conference & Expo 2009
  - October 26-29, St. Louis, MO
- SHS/ASQ Conference & Expo 2010
  - February 25-28, Atlanta, GA
- Applied Ergonomics Conference & Expo 2010
  - March 22-25, San Antonio, TX
- IIE Annual Conference & Expo 2010
  - June 5-9, Cancun, Mexico

Facebook Update
- Lorey Aragon – Facebook manager
- Meeting this week to set up the site
- Will be sending out an email to the alias to check it out and be friends
- One already made so Lorey will get administrator abilities
**Membership Incentives**
- Monday 4-5- Best time for meetings
- New Brochures?
- Professional membership subsidization
  - Who gets it? First time members? Whoever requests it? Require attendance?
  - How many can we offer? How much? 50%? 25%?
- Possible incentive routes
  - Join just the student chapter for full year ($10), get ? at the end of the year
  - Join both professional and student chapter, receive a t-shirt and/or be invited to a special WPI IIE “banquet” and bring in a special speaker that students would want?
    - Hold a banquet for everyone as an end-of-year IIE wrap up?

**IIE Advisory Board Meeting**
- Who is planning to attend?
  - Sarah, Emanuel, John, Ryan
- Use the information we collect and put together for this meeting (10/16) for the Operations Plan we have to put together and submit by 10/31

**Operations/Strategic Plan**
- Calendar of key dates (local and national) and program schedule for the year
- Election procedures
- Assessment of chapter performance relative to last year
- Financial projections (budget)
- How we are working to meet the needs of membership and are using financial resources accordingly
- Chapter website info
- Goals for the year & action plans to reach goals

**Subsidation Program**
- First Set of members to sign up get discount?
  - Tier system (first 5, second 5….)

**Fundraiser**
- Selling Water for Parents weekend
  - Word from Emily Perlow
  - Word from Chartwells
  - Can we Sell Water??